



**BOARD OF SUPERVISORS MEETING  
TUESDAY, NOVEMBER 16, 2021  
6:30 PM**

**[Susan M. Adams](#)**, County Administrator

**Board of Supervisors Meeting Room  
Carver-Price Education Complex  
171 Price Lane, Appomattox, VA 24522**

**[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)**

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## BOARD OF SUPERVISORS

Call to Order  
Pledge of Allegiance  
Invocation - Mr. Hogan  
Setting of Agenda

## CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

## APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [21-2156](#)      **Mr. Gary Christie, Executive Director - Central Virginia Planning District Commission**  
Mr. Gary Christie, Executive Director for the Virginia Planning District Commission has requested to appear before the Board to provide an update on the Planning District Commission.  
Department:                      Board of Supervisors, Administration  
Documents:                      [Gary Christie CVPDC.pdf](#)
  
2. [21-2184](#)      **Public Safety Director Funding Request**  
Mr. Wingfield has requested to appear before the Board to provide an update on the current staffing concerns in the Dispatching Department. An email from Mr. Wingfield is attached for your review prior to the meeting.  
**STAFF RECOMMENDATION: Consider Mr. Wingfield's request for additional funding.**  
  
Department:                      Board of Supervisors, Administration  
Documents:                      [Request for Part-time salary for 911 Center.pdf](#)

## PUBLIC HEARING (7:00 PM)

3. [21-2177](#)      **Public Hearing\_American Rescue Plan Act Bonus for Sworn Sheriffs & Sheriffs' Deputies**  
A duly advertised public hearing has been scheduled for the Appomattox County Board of Supervisors to receive comments on the American Rescue Plan

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Act Bonus for Sworn Sheriffs and Sheriffs' Deputies. During the 2021 General Assembly Special Session II, the House and Senate approved a one-time \$3,000 bonus payment for Compensation Board funded sworn positions in the sheriffs' offices, including sheriffs and sheriffs' deputies. This was approved by the Governor on August 10, 2021. The Compensation Board encourages each locality to implement the bonus no later than November 30, 2021. Similar to the process for reimbursing a similar bonus in December, 2020, the Compensation Board will provide reimbursement for bonus amounts paid with the payroll reimbursement for the month corresponding to the month in which the bonus is paid by the locality.

**STAFF RECOMMENDATION:** After receiving comments from the public on the American Rescue Plan Act bonuses for sworn Sheriffs and Sheriffs' Deputies, consider approval as follows. The Compensation Board has approved funding for sworn officer positions (15) to receive a \$3,000 bonus, reimbursed by the Comp Board. The County funds 7 locally funded sworn officer positions that staff recommends the Board's approval to include these officers for the \$3,000 bonus (\$21,000). The additional \$21,000 + FICA for all positions is a total of \$26,049 of LOCAL funds, which can be approved to be paid out of ARPA funds.

Department: Board of Supervisors, Administration

4. [21-2175](#)

**Public Hearing-RZ210610-D&D Land Holdings LLC**

A duly advertised public hearing has been scheduled for the Appomattox County Board of Supervisors to receive comments on the following zoning petition:

**RZ21-0610- D & D Land Holdings LLC (property owner)**, has requested to rezone property from A-1, Agricultural Zoning District to R-1, Low-Density Residential Zoning District. The property is located on the east side of Stage Road (Route 609) near the intersection of West Haven Lane (private), in the Concord area. The parcels total 8.054 acres and are identified as 121 West Haven Lane, Concord, VA. The Tax Map Identification Numbers are 59 (A) 3 and 59 (A) 4. The proposed use is a residential subdivision (8 lots). The property is designated as part of a Rural Transition Area (RTA) by the 2016 Comprehensive Plan.

At its October meeting, the Planning Commission voted unanimously to recommend approval of the petition.

**STAFF RECOMMENDATION:** After receiving comments from the public, an ordinance has been prepared for your consideration, in accordance with the recommendation of the Planning Commission .

Department: Board of Supervisors, Administration

Documents: [BoS Packet 11162021.pdf](#), [RZ210610 BOS Aprvl Ordinance.pdf](#)

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## ACTION ITEMS

5. [21-2174](#)

### **Full-Time Prosecutor for Commonwealth Attorney's Office**

At the October, 2021 meeting Mr. Les Fleet, Commonwealth's Attorney addressed the Board and requested the Board's consideration to allow the part-time domestic victim grant Prosecutor position to become a full-time position. If approved by the Board, this will become effective January 1, 2022. Mr. Fleet's request is to combine the DCJS Grant funds (\$45,000), Part-time legal assistant in current budget appropriation (\$15,200) and previously approved funds of \$22,500, if the State did not fund the position after January 1st. Since the approval, the State notified the County that the position will be funded 100% by the State. Total Salary plus F/T benefits expense for the position is \$ 83,525. Therefore, Board action will be needed to combine the current appropriated funds, eliminating the part-time positions and transitioning to full-time.

**STAFF RECOMMENDATION: Consider combining two part-time positions (part-time clerk and part-time grant-funded) that are currently funded in the Commonwealth's Attorney office and approve Mr. Fleet's request to utilize the funds for a full-time Prosecutor position. Although no additional local funding will be required, staff needs Board authorization to transfer and appropriate funds from Department 2201 to Department 2202.**

Department: Board of Supervisors, Administration

6. [21-2171](#)

### **Resolution Urging the VA Dept of Behavioral Health and Developmental Services to Provide Adequate Funding and Staff**

At the October 18, 2021 meeting, Sheriff Simpson addressed the Board concerning juvenile emergency custody orders and temporary detention orders stating that these orders were detaining deputies for long periods of time due to the lack of beds available at the State facilities. Attached for the Board's review is a Resolution urging the Virginia Department of Behavioral Health and Developmental Services (DBHDS) to adequately allocate funding to state staff facilities, and urging the Virginia General Assembly to fully fund state facilities that has been written by the County Attorney, Tom Lacheney.

**STAFF RECOMMENDATION: Consider adoption of the attached resolution.**

Department: Board of Supervisors, Administration

Documents: [Resolution State Facilities.pdf](#)

7. [21-2168](#)

### **Opioid Settlement Resolutions**

The County Attorney has prepared a Resolution for the Board's consideration to adopt supporting the County's participation in the Opioid epidemic and related damages settlement.

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**STAFF RECOMMENDATION: Adopt the Resolution approving Appomattox County's participation in the proposed settlement of opioid-related claims against McKesson, Cardinal Health, Amerisourcebergen, Janssen, and their related corporate entities, and directing the County Attorney to execute the documents necessary to effectuate the County's participation in the settlements.**

Department: Board of Supervisors, Administration

Documents: [Resolutions Opioid Settlement.pdf](#)

8. [21-2176](#) **2021 Comprehensive Plan Update**

A duly advertised public hearing was held by the Appomattox County Board of Supervisors to receive comments on the 2021 Comprehensive Plan Review/Update at the October regular meeting. No one commented on the amendments. In accordance with Virginia Code §15.2-2230, the Planning Commission has conducted its review and update of the plan, which they began last October. In September, 2020, the Planning Commission held a public hearing on the proposed updates. No one spoke at that public hearing. The Planning Commission voted unanimously to recommend approval of the updates as presented. The updates include amendments to the Future Land Use Map in Chapter 3-Growth Management and amendments to the Goals and Objectives found in Chapter 1. A detailed comparison of the 2016 adopted Future Land Use Map versus the 2021 Draft changes, as well as, a summary of the changes to the goals and objectives section has been prepared for your use.

**STAFF RECOMMENDATION: A resolution has been prepared for your consideration, in accordance with the recommendation of the Planning Commission.**

Department: Board of Supervisors, Administration

Documents: [BoS Packet 11162021.pdf](#), [Resolution BoS Adoption of Amendments 2021 11162021.pdf](#)

9. [21-2165](#) **Courthouse Security Fund**

Please transfer by consent **\$26,393.88** from the Courthouse Security Fund and appropriate to **3102-1006 Courthouse Security Position**.

**STAFF RECOMMENDATION: Transfer by consent \$26,393.88 from the Courthouse Security Fund and appropriate to 3102-1006 Courthouse Security Position. No new local funds are required.**

Department: Board of Supervisors, Administration

10. [21-2158](#) **Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item **1209-5803 Refunds**.

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- 1) Refund David Van-Isaac Johnson and Heather Lynn Heater **\$146.73** for 2nd half 2021 Personal Property taxes. They reside in Lynchburg, Virginia.
  - 2) Refund Ashley Breann Harris **\$92.56** for 2nd half 2021 Personal Property Taxes. She resides in Lynchburg, Virginia.
  - 3) Refund Beth Anne Gridley **\$714.22** for 2021 Personal Property taxes. She resides in Texas as of 9/12/2020.

**STAFF RECOMMENDATION: Consider the above refunds and supplement \$953.51 to 1209-5803 Refunds. No new local funds are required.**

Department: Board of Supervisors, Administration  
Documents: [Commissioner of the Revenue Refund Requests.pdf](#)

## COMMITTEE APPOINTMENTS

### 11. [21-2180](#) 2021 Redistricting Committee Appointment

At the October, 2021 meeting Mr. Hogan and Mr. Abbitt were appointed to serve on the 2021 Redistricting Committee as the (2) members of the Board of Supervisors. Mr. Abbitt's term as Board member will end on December 31, 2021, therefore, another Board member will need to be appointed to the Committee. Mr. Alfred Jones, newly elected Piney Mountain District Supervisor will begin his term on January 1, 2022 and has agreed to serve, if appointed by the Board.

**STAFF RECOMMENDATION: Appoint Mr. Alfred Jones to the 2021 Redistricting Committee.**

Department: Board of Supervisors, Administration

## CONSENT AGENDA

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

### 12. [21-2154](#) Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

November 4, 2021	\$48,338.92
November 12, 2021 - CSA	\$128,959.49
November 16, 2021	\$164,655.78
<b>TOTAL:</b>	<b>\$341,954.19</b>

**STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.**

Department: Board of Supervisors, Administration

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- Documents: [Invoices Submitted for Payment.pdf](#)
13. [21-2155](#) **Minutes**  
Please review the following DRAFT minutes for approval:  
October 18, 2021 Regular Board of Supervisors Meeting  
Department: Board of Supervisors, Administration  
Documents: [October 18, 2021 BOS Meeting Minutes.pdf](#)
14. [21-2183](#) **Circuit Court - Law Library**  
Please transfer by consent **\$1,318.95** from the Law Library Fund to the General Fund and supplement to the following:  
2101-5804 Law Library **\$1,318.95**  
RE: Purchase of law books by the Circuit Court Clerk for the Law Library.  
**STAFF RECOMMENDATION: No new local funds are required.**  
Department: Board of Supervisors, Administration
15. [21-2182](#) **Animal Control Spay/Neuter Program**  
Please supplement by consent and appropriate the following:  
3501-5413 Spay Neuter Program **\$331.20**  
RE: DMV funds received from the sale of the Animal Friendly license plate to be used the support the sterilization of cats and dogs.  
**STAFF RECOMMENDATION: No new local funds are required.**  
Department: Board of Supervisors, Administration
16. [21-2164](#) **Four-For-Life Funds for Appomattox Rescue Squad**  
Please supplement by consent and appropriate the following:  
3203-5607 Appomattox Four-For-Life **\$387.76**  
RE: Four-For-Life funds received in the amount of \$18,037.76 by the Treasurer's Office. Difference in budgeted amount of \$17,650.00.  
**STAFF RECOMMENDATION: No new local funds are required.**  
Department: Board of Supervisors, Administration
17. [21-2163](#) **E911**  
Please supplement by consent and appropriate the following:  
3606-5408 Vehicle Equip/Gas Supplies **\$65.95**  
RE: Refund from Webb's Tire Company for overpayment.  
**STAFF RECOMMENDATION: No new local funds are required.**  
Department: Board of Supervisors, Administration
18. [21-2161](#) **Sheriff's Department**
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Please supplement by consent and appropriate the following:

3102-1002 Overtime **\$1,395.48**

RE: Reimbursement from the School Board for security performed at Middle School (\$164.47); and High School sporting events/Board meeting (\$1,231.01).

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

19. [21-2160](#)

**J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411 Books \$176.50

7301-5401 Office Supplies \$680.50

**TOTAL: \$857.00**

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

20. [21-2159](#)

**Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002 VRS \$13,223.66

5301-2006 Group Life \$972.51

5301-2002 ICMA-RC \$1,512.29

**TOTAL: \$15,708.46**

RE: Reimbursement from DSS for October, 2021 payroll deductions.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

**ITEMS REMOVED FROM CONSENT**

**ATTORNEY'S REPORT**

**ADMINISTRATOR'S REPORT**

**REPORTS AND INFORMATIONAL ITEMS**

21. [21-2167](#)

**Special Event Permit Bond Waiver**

The Board directed staff to provide an interpretation on the bond fee waiver language on the County's event application. No action is required.

Appomattox County code §9.4-10 Bond required; waiver. states that a bond in the amount of \$5,000 shall be required and shall be conditioned on the removal and clearing of the premises so as to leave them in the same condition as they were found and further conditioned on the full and satisfactory execution and compliance with the terms of the permit when issued. Such bond shall be payable to Appomattox County, Virginia. **This bond requirement may be waived for private property.**



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22. [21-2178](#) Department: Board of Supervisors, Administration  
**Concealed Handgun Permits**  
Attached for the Board's review is the Concealed Handgun Permits order signed by Judge S. Anderson Nelson.  
Department: Board of Supervisors, Administration  
Documents: [Concealed Handgun Permits.pdf](#)
23. [21-2166](#) **Annual Moody's Report for Appomattox County**  
Attached for the Board's review is the annual Moody's report. Appomattox County has a solid credit position with a Aa3 rating. Key credit factors include a strong financial position, a manageable debt burden and a moderate pension liability. It also reflects a modest tax base and a satisfactory resident wealth and income profile.
24. [21-2181](#) Department: Board of Supervisors, Administration  
Documents: [Moody's Report.pdf](#)  
**School Construction Update**  
Attached for the Board's review is an email from Mr. Bill Gillespie, MRG Consulting, LLC with an update on the School construction.  
Department: Board of Supervisors, Administration  
Documents: [School Construction Update.pdf](#)
25. [21-2173](#) **Central Virginia Planning District Commission**  
Attached for the Board's review is the FY 22-23 Planning District Commission dues for Appomattox County reflecting a 3% increase. Mr. Hinkle requested the information to be shared with the other Board members in preparation of the FY 23 Budget planning.  
Department: Board of Supervisors, Administration  
Documents: [Central VA Planning District Comm..pdf](#)
26. [21-2172](#) **Central Virginia Workforce Development Area Council**  
Attached for the Board's review is a copy of information from the October 21, 2021 Central Virginia Workforce Development Area Council. Mr. Hinkle attended the meeting and requested to share the information with the other Board members.
27. [21-2157](#) Department: Board of Supervisors, Administration  
Documents: [Central VA Workforce Development Area Council.pdf](#)  
**Robert E. Lee Soil & Water Conservation District Board of Directors Meeting Minutes**
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Attached for your review is a copy of the September 23, 2021 monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.

Department: Board of Supervisors, Administration

Documents: [Robert E. Lee Soil & Water Conservation District Meeting Minutes.pdf](#)

28. [21-2179](#)

**Letter from Mr. Gene Moore, J.B. Moore Electrical Contractor, Inc.**

Attached for the Board's review is a letter from Mr. Gene Moore announcing that he will be retiring as President of J.B. Moore Electrical Contractor, Inc., effective November 24, 2021. He will continue on a part-time basis to serve as Chief Financial Officer and Chairman of the Board of Directors.

Department: Board of Supervisors, Administration

Documents: [Letter J.B. Moore Electrical Contractor, Inc..pdf](#)

### **SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

### **CLOSED SESSION**

### **UPCOMING MEETINGS**

**Monday, December 20, 2021 @ 6:30 PM**

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

### **ADJOURNMENT**